

Job description

Position	Rotational Pharmacist
Grade	Band 7
Location	Pharmacy
Hours	37.5 hours per week
Responsible to	Lead Pharmacist Education and Training

Our Organisation

The Princess Alexandra Hospital NHS Trust (PAHT) provides a full range of general acute, outpatient and diagnostic services at The Princess Alexandra Hospital in Harlow, the Herts and Essex Hospital in Bishop's Stortford, and St Margaret's Hospital in Epping.

We employ 3,500 staff and serve a local population of around 350,000 people living in west Essex and east Hertfordshire, centred on the M11 corridor and the towns of Harlow, Bishop's Stortford and Epping. Our extended catchment area incorporates a population of up to 500,000 and includes the areas of Hoddesdon, Cheshunt and Broxbourne in Hertfordshire.

Our Values

The Princess Alexandra Promise to our patients as identified by our 3 values which will contribute to improving our patient experiences:

Patient at heart – Always holding the patient and their wellbeing at the centre of our thoughts and efforts

Everyday excellence – Sharing and celebrating our successes, being honest when we get it wrong, giving us the ability to learn from both

Creative collaboration – Knowing strength comes from diversity, we combine our experiences, skills and talents, working together to find new and better ways to care

The Trust believes in investing in all our staff and rewarding high standards of care whilst building for excellence and in return we expect our staff to uphold the Trust values to the highest level.



Job summary

- To participate in the professional provision of Pharmacy Services to the Princess Alexandra Hospital NHS Trust and other organisations to which the pharmacy department provides a service.
- To provide other clinical pharmacy cover, including near to patient roles, as required.
- To support the work of designated directorate pharmacists, other senior staff and to deputise for them, in their absence.
- To be involved in specified project or group work.
- The post will include an Emergency duty commitment.

Scope and range

- To work as part of the Pharmacy team to provide an effective and professional pharmacy service in the:
 - Pharmacy Dispensary
 - Clinical Pharmacy Services
 - Clinical Pharmacy training
 - Medicines Information
 - Pharmacy Technical Services

Duties and responsibilities

To support work of designated directorate pharmacist and to deputise for them in their absence to:

- Work as a member of the directorate team and act as the directorate pharmacist when required.
- Participate in the provision of specialist clinical services e.g. Total Parental Nutrition (TPN), clinical screening of prescriptions for interferons, HIV, anti-TNF drugs and other high cost drugs
- Validate completed CCG and NHS England pro-formas and IFR forms for high cost drug applications.
- Support directorate pharmacists in the management of high cost drugs
- Validate chemotherapy prescriptions.
- Participate in the provision of expenditure reporting, audit and report writing.
- Develop and input into clinical prescribing guidelines, care bundles, care pathways, patient group directions, implementation of NICE and other



guidance, care packages for contract purposes and shared care guidelines in line with government directives.

- Attend directorate meetings, ward rounds and provide education and information to medical, nursing, pharmacy and other health care staff as well as to patients.
- Liaise with CCG's and NHS England on drug funding issues.
- Development of clinical risk management.
- Write and input into Standard Operating Procedures (SOP's).
- Following service review there may be a need to undertake supplementary independent prescribing.

Participate in the provision of Clinical Pharmacy services, including near to patient schemes, to:

- All wards at Princess Alexandra Hospital and Trusts to which pharmacy provide a service.
- Follow all clinical care pathways, care bundles and guidelines and ensure record keeping is of the required standard.
- Follow all SOP's relating to clinical activities, including appropriate standards of prescription monitoring, drug chart endorsing, writing in medical notes, rewriting drug charts and controlling antibiotic prescribing
- Report any medication related incidents.
- Minimise non-administration of medicines.
- Assess patients for specialised needs i.e. monitored dose systems.
- Oversee the work of other members of the pharmacy team (pharmacists, technicians and ATO's).
- Liaise with GP's and community pharmacists regarding medication information at discharge.
- Record all major clinical interventions.
- Carry out the prescription monitoring service at ward level, to ensure safe, effective and economic prescribing. Include appropriate drug choice, monitoring of outcome and side effect profile.
- Contribute to the writing and review of clinical guidelines.
- Organise the supply of medicines according to need following the requisitioning and topping up procedure.
- Offer drug advice to prescribers, nurses and patients/carers.
- Take part in pharmacist accompanied consultant/medical ward rounds.
- Assist in Medicine Information Service as required.
- Work as a member of pharmacy near to patient teams, to include drug history taking, patients own drug use, self medication, one stop dispensing, TTA transcribing and counselling for discharge.
- Undertake specialist ward duties that are not at present encompassed by directorate pharmacists.
- Review literature to provide evidence based solutions to pharmaceutical problems.



- Input and participate in self-medication programmes, adverse drug reaction reporting, therapeutic drug monitoring and risk management.
- Have a pro-active role in all aspects of medication use on wards and influence prescribing practice.
- Ensure formulary control of prescribing.

To assist in the training of pharmacy staff and other healthcare workers to:

- Be involved in clinical pharmacy training/teaching to pre-registration pharmacists, technicians, ATO's and junior pharmacists.
- Provide pharmaceutical education and training to other healthcare staff in ward areas to which you have a responsibility.
- Take part in the lecture programme for pre-registration pharmacists and clinical technicians.

To work as part of the Pharmacy Team in the professional provision of a dispensary based Pharmacy service to:

- Open and close the pharmacy dispensary.
- Clinically screen prescriptions to ensure safe, effective and economic use of drugs and to resolve prescribing problems.
- Operate the automated pharmacy storage and dispensing system.
- Identify, select dispense and distribute drugs for in and out patients prescriptions.
- Identify dispense and distribute pharmaceutical items including Controlled Drugs, Clinical Trials and extemporaneously prepared products to wards and departments throughout the Trust according to Standard Operating Procedures (SOP's)
- Take part in patient counselling and provide information on medicines to patients, doctors and other health care staff.
- Provide clinical input into patient services.
- Supervise and or check the dispensing of prescriptions.
- Carry out reception duties, involving dealing with patients, relatives and all grades of healthcare workers.
- Deal with telephone enquiries and handle prescription charges.
- Use the computer systems to track prescriptions.
- Monitor statutory and local regulations regarding the storage, control and administration of medicines, including ward controlled drug checks.

To provide professional support to the Technical Services Unit to:

- Provide the final check of prepared intravenous products and other products produced by the unit.
- Provide professional advice on formulation and other related matters.



- Liaise with the Pharmacy Technical Services & Stores Manager on the work schedule in order to maximise support alongside other prescribed duties.
- Report all errors generated by the unit.

To follow all Health and Safety standards in compliance with Trust policies and procedures. This includes:

- Report all accidents, incidents and near misses
- Dealing with hazardous chemicals (including cytotoxic drugs) used in the department, following COSHH regulations.
- Attendance of all mandatory training.

Carry out the following in all areas of Pharmacy to:

- Maintain stock control and stock rotation
- Follow all standard operating procedures (SOP's) accurately.
- Maintain accurate manual and computer records.
- Housekeeping duties
- Ensure disposal of pharmaceutical waste is carried out according to SOP's.
- Ensure professional and legal standards are adhered to.
- Comment on SOP's and make recommendations on service improvement as required.

To participate in specified project/audit and or group work, according to need. This is likely to be supervised by a senior pharmacist and involve the post-holder in current developmental work.

To undertake pharmacy on-call duties.

To maintain registration, as a pharmacist, with the General Pharmaceutical Council, and to act in accordance with the code of ethics.

This job description may be subject to change according to the varying needs of the service. Such changes will be made after discussion between the post holder and the manager. All duties must be carried out under supervision or within Trust policy and procedure.



Person specification

Position	Rotational Pharmacist
Grade	Band 7

Evidence for suitability in the role will be measured via a mixture of application form, testing and interview. Essential: E Desirable: D

Trust values	
Patient at heart – Always holding the patient and their wellbeing at the centre of our thoughts and efforts	E
Everyday excellence – Sharing and celebrating our successes, being honest when we get it wrong, giving us the ability to learn from both	E
Creative collaboration – Knowing strength comes from diversity, we combine our experiences, skills and talents, working together to find new and better ways to care	E

Education and qualifications	
Pharmacy degree	E
GPhC registered	E
Ability to successfully complete Diploma in general Pharmacy practice	E
Good General Education	E
Certificate in General pharmacy practice	D

Experience	
Experience of Clinical Pharmacy Services at Ward Level	E
Experience of project work	E
Experience of risk management	E
Experience of Hospital Dispensing Services	E
Clinical training/tutoring of healthcare workers	E

Skills and knowledge	
Computer Literate	E
Understanding the importance of monitoring quality of service	E
Knowledge and understanding of medicine legislation	E
Awareness of current developments in pharmacy practice	E
Understanding the need of confidentiality awareness at all times	E
Able to effectively work with Medical Staff and other Healthcare	E



Professionals	
Ability to influence prescribing and dispensing practice/policy to promote pharmaceutical care	E
Ability to follow procedures accurately	E
Effective customer service skills – able to work to meet the needs of the customers of the department and meet the standards of the Trust Code of Conduct at all times	E
Ability to complete supplementary/independent prescribing qualification if service needs require it	D

Personal qualities	
Meticulous to detail	E
Good thinking and reasoning skills	E
Good communication skills, both written and oral	E
Good team player with ability to work in a multidisciplinary team	E
Good organisational, problem solving and time management skills	E
Good reflective practice skills	E

