## **Our Behaviours**

## Dartford and Gravesham

NHS Trust

care with compassion	nespect and arginty	Stirving to excer	r roressional standards	nonning together
What I do	What I do	What I do	What I do	What I do
<ul> <li>I make the care of patients my first concern</li> <li>I treat patients as individuals and respect their dignity</li> <li>I am never too busy to care</li> <li>I ensure I communicate clearly in ways patients understand</li> <li>I take prompt action if safety, dignity or comfort is being compromised</li> </ul>	<ul> <li>I contribute to a positive working environment, and am polite at all times.</li> <li>I challenge bullying, harassment, and other offensive behaviour</li> <li>I recognise people are individuals and work to eliminate discrimination</li> <li>I thank colleagues and celebrate success</li> </ul>	<ul> <li>I provide the highest quality service I can</li> <li>I find ways to improve my performance and learn</li> <li>I respond constructively to suggestions for improvement</li> <li>I seek feedback and act on it</li> <li>I ensure a safe working environment</li> </ul>	<ul> <li>I take personal accountability and strive for high standards</li> <li>I ensure I understand the standards required of me</li> <li>I plan ahead</li> <li>I am open, honest and ethical</li> <li>I role model professional behaviour</li> <li>I have the courage to do the right thing and speak up</li> </ul>	<ul> <li>I recognise and work closely with members of the 'wider' teams I am part of</li> <li>I am warm and welcoming to new members to the team</li> <li>I actively and positively engage in 1-2-1 and team meetings</li> <li>I am clear about what is expected of me and how I contribute to the teams effectiveness</li> </ul>
<ul> <li>What I do as a leader</li> <li>I ensure high quality care is the top priority</li> <li>I ensure that high standards of care are provided by my teams</li> <li>I seek and act on feedback from those who use my services</li> </ul>	<ul> <li>What I do as a leader</li> <li>I create a positive working environment</li> <li>I respect everyone's contribution</li> <li>I take effective action to eliminate discrimination</li> </ul>	<ul> <li>What I do as a leader</li> <li>I lead improvement and innovation</li> <li>I create a culture of high expectation and ambition</li> <li>I give staff the confidence to perform to their best of their ability</li> </ul>	<ul> <li>What I do as a leader</li> <li>I gain assurance that services are provided professionally</li> <li>I ensure my staff are appraised developed and have clear objectives</li> <li>I tackle sub-optimal performance constructively</li> </ul>	<ul> <li>What I do as a leader</li> <li>I engage with my team so they have shared objectives, communicate clearly and discuss our effectiveness</li> <li>I ensure my team works constructively with others</li> <li>I share learning when something has gone wrong</li> </ul>
What I don't do	What I don't do	What I don't do	What I don't do	What I don't do
<ul> <li>I am dismissive of patients concerns</li> <li>I pursue interests other than the patient's</li> <li>I put myself first</li> <li>I do not apologise when things go wrong</li> </ul>	<ul> <li>I patronise or undermine others</li> <li>I am impolite, unprofessional, offensive or bullying</li> <li>I avoid tackling inappropriate behaviour</li> <li>I provide no or unconstructive feedback</li> </ul>	<ul> <li>I ignore or accept poor performance</li> <li>I contribute to or permit substandard working environments</li> <li>I block improvements</li> </ul>	<ul> <li>I avoid taking action</li> <li>I do not check if I don't understand what to do</li> <li>I do not admit errors or learn from them</li> <li>I react defensively to constructive feedback</li> </ul>	<ul> <li>I work to my own agenda</li> <li>I am insensitive to the impact of my actions on others</li> <li>I blame others and avoid ownership when things go wrong</li> </ul>

Care with compassion Respect and dignity Striving to excel Professional standards Working together