

People Centred

Positive

Compassion

Excellence

JOB DESCRIPTION

FOR THE POST OF
THEATRE PRACTITIONER

AT

BLACKPOOL TEACHING HOSPITALS NHS FOUNDATION TRUST

JOB TITLE: Theatre Practitioner

BAND: 5

RESPONSIBLE TO: Senior Lead Theatre Practitioner

ACCOUNTABLE TO: Senior Lead Practitioner/Directorate Nurse.

RESPONSIBLE FOR: Healthcare Assistants(Band 2), Student Nurses and Operating Department Practitioner students.

LOCATION: Blackpool Victoria Hospitals

JOB SUMMARY:

Accountable within the theatre team to ensure that the standard of patient care is of a high level, quality being of prime importance. To adhere to and practice within the Nursing and Midwifery/ Health Professional Council's Code of Professional Conduct. Ensure adherence to agreed Trust policies. The position is primarily a theatre practitioner with scrub and circulating duties although some rotation and flexibility will be required to meet service needs. The post-holder will be called upon, occasionally to take charge of the unit/area. The post holder will be expected to participate in internal rotation, weekend, unsocial hours and on call duties. It is a requirement of the post that the post holder be able to attend theatres within 30 minutes when undertaking on call duties.

JOB ROLE:

A. MANAGING ACTIVITIES

A1. Maintain activities to meet requirements

- 1.1 Ensure all policies/protocols/standards are upheld.
- 1.2 Maintain Health and Safety for all staff, patients, visitors and members of the multi-disciplinary team following Trust policy.
- 1.3 Adhere to the Control of Infection policy
- 1.4 Attend yearly updates for all mandatory training.

A2. Manage activities to meet requirements

- 2.1 Report and document accidents, incidents and losses.

A3. Manage activities to meet customer requirements

- 3.1 Be accountable within the team for the planning, implementation and evaluation of patient care, maintaining agreed standards and ensuring patient satisfaction.
- 3.2 Arrange for the care of patients' valuables and other property as per Trust policy.

A4. Contribute to improvements at work

- 4.1 Take part in developments and trials of new ideas and methods within the Unit.
- 4.2 Keep abreast of clinical and nursing developments within allocated area.

B. RESOURCES

B1. Support the efficient use of resources

- 1.1 Arrange for the ordering and storage of drugs.
- 1.2 Arrange for the ordering and storage of supplies/stores.
- 1.3 Ensure the effective utilisation of stores and equipment.

C. PEOPLE

C1. Manage yourself

- 1.1 Be the patient's advocate; promote, safeguard and support safety for the patient and family.
- 1.2 Participate in in-service training as required.

C2. Develop your own resources

- 2.1 Establish and maintain good relationships with patients, visitors, colleagues and members of the multi-disciplinary team to minimise conflict.
- 2.2 Develop and maintain good communication skills e.g. explain complex clinical procedures to patients and where there may be barriers to understanding.
- 2.3 Attend appraisal interviews annually to review job performance and professional development.
- 2.4 Maintain your PREPP requirements.

C3. Enhance your own performance

- 3.1 Be aware of changes and developments in further education.
- 3.2 Develop teaching skills appropriate to work location and participate in the education and continuous assessment of learners as appropriate.
- 3.3 Develop technical skills and maintain clinical competence as a theatre practitioner with primary focus in a scrub role

C4. Create effective working relationships

- 4.1 Develop and exercise leadership skills.

C5. Develop productive working relationships

- 5.1 Co-operate with all other departments, assisting with the co-ordination of their activities in relation to patient care.
- 5.2 Promote good relationships and the image of the Trust both within and outside the organisation.

C6. Develop teams and individuals to enhance performance

- 6.1 Encourage less experienced or newly qualified staff to full fill their duties.

C7. Manage the performance of teams and individuals

- 7.1 Carry out agreed duties within the theatre and supervise the work of other staff.
- 7.2 Achieve a high morale amongst staff, based on good organisation within the theatre/area.

D. INFORMATION

D1. Manage information for action

- 1.1 Ensure privileged information is kept confidential
- 1.2 Assist with the admission and discharge of patients in the unit

D2. Promote information to support decision making

- 2.1 Ensure all documentation is completed legibly, signed and dated.
- 2.2 Comply with admission and discharge planning as per policy
- 2.3 Ensure information is passed to junior staff at regular intervals

E. QUALITY

E1. Promote the importance and benefits of quality

- 1.1 Ensure quality is assured in each aspect of clinical practice
- 1.2 Ensure that patients' requirements are met and that you contribute fully to achieving the Trust corporate goals and objectives.
- 1.3 Ensure that Trust Standards of nursing care are adhered to, for example 'Essence of Care'

GENERAL REQUIREMENTS

1. Quality

Each member of staff is required to ensure that:

- a) The patient and customer is always put first
- b) That in all issues, the patient/customer requirements are met and all staff contribute fully to achieving the Trust corporate goals and objectives.

2. Confidentiality

Each member of the Trust's staff is responsible for ensuring the confidentiality of any information relating to patients and for complying with all the requirements of the Data Protection Act whilst carrying out the duties of the post. Any breaches in confidentiality will be dealt with by the Trust's Disciplinary Procedure and may result in dismissal.

3. Health and Safety

Each member of the Trust's staff is responsible for ensuring that they carry out the duties of their post in accordance with all appropriate Health and Safety legislation, guidance and procedures and they do not, by any act or omission on their part, create a threat to the Health and Safety of any other person.

4. External Interests

Each member of the Trust's staff is responsible for ensuring that any external interest they have does not conflict with the duties of their posts and they must disclose the external interest if this is likely to occur, or if they are in doubt about a possible conflict of interest.

5. Mandatory Training

Each member of the Trust's staff has a statutory obligation to attend mandatory training. It is the responsibility of each member of staff to ensure that they comply with this legal requirement.

6. Flexibility

This job description is intended to act as a flexible guide to the duties of the post and therefore will require revision in consultation with the post holder to reflect the changing requirements of the post, to enable the Trust to achieve its corporate goals and objectives.

7. Physical Effort

There is an occasional requirement to exert moderate to intense physical effort for several short periods during a shift, without the use of lifting aids when positioning/handling patients in theatre.

Regular pressure area care of patients, requiring moving and handling of patients. Required to move patients on trolleys and in wheelchairs

A need to move some heavy equipment on a regular basis, carry heavy trays/ medical gas cylinders.

Required to stand at operating table for long periods, often up to several hours.

Required to wear heavy lead gowns for long periods, sometimes for several hours due to nature of work.

Manual dexterity required when dealing with surgical instruments and highly technical equipment for anaesthetic, surgery or post anaesthetic care.

8. Mental Effort

Required to concentrate for long periods during shift when participating in complex surgical, anaesthetic & post anaesthetic procedures which use complex technical medical equipment.

9. Working Conditions

Constant exposure to body fluids, and soiled linen on daily basis.

Required to wear personal protective equipment (goggles, visors, gloves during invasive procedures). Will be required to wear lead gowns, sometimes for several hours due to nature of work.

10. Emotional Effort

As part of theatre case load activity, post holder will be required to come into contact with distressed relatives and patients, distressing trauma to all age groups, including young children. This encompasses extreme, life threatening injuries.

ABOUT THE TRUST:

Blackpool Teaching Hospitals NHS Foundation Trust is situated on the west coast of Lancashire, and offers a full range of district hospital services and community health services to a population of 1.6 million in Lancashire and South Cumbria.

The Trust provides services to the 440,000 residents of Blackpool, Fylde & Wyre and North Lancashire, as well as specialist tertiary care for Cardiac and Haematology services across the wider region.

We employ more than 6,500 staff, with a turnover in excess of £370m in 2014/2015 and have approximately 900 beds.

Our main activities are:

- Cardiovascular care at our Cardiac centre.
- Accident and Emergency at Blackpool Teaching Hospital.
- Community Midwifery and Women and Children's Services.
- Clinical research with an 80-strong team of nurses and doctors.
- Community nursing and school nursing.
- Recovery and rehabilitation for a variety of conditions including brain injury, stroke and elderly care.
- Sexual health and family planning services.
- Wellbeing and lifestyle including mental health services, heart health campaigns, and smoking cessation services.
- End of life and palliative care.

Between April 1 2014 and March 31 2015 we treated 100,662 day cases and inpatients (elective and non-elective), 329,257 outpatients and had 83,303 A & E attendances. The total number of community contacts was 1,228,494.

The Trust houses a state of the art Simulation & Skills Facility that provides training for all grades of staff to improve the safety and quality of the service that we offer our patients.

We run a portfolio of in-house courses that can be accessed by all staff to enhance their professional development needs. The training is supported by the use of modern equipment including part task trainers for such skills as venipuncture and full body manikins for the practice of emergency drills.

CONFIDENTIALITY:

In the course of your duties you may have access to confidential information about patients, staff or health service business. On no account must such information be divulged to anyone who is not authorised to receive it. Confidentiality of information

must be preserved at all times whether at or away from work. The Trust has in place a 'Whistle blowers Policy' for staff wishing to express concerns.

INFECTION PREVENTION AND CONTROL:

Infection prevention and control is the responsibility of all Trust staff. All duties relating to the post must be carried out in accordance with the Trust hand hygiene and infection control policies and procedures.

QUALITY ASSURANCE:

Every employee is personally responsible for the quality of the work, which they individually perform. It is their duty to seek to attain the highest standards achievable both individually and collectively within their knowledge, skills and resources available to them in furtherance of the Trust's philosophy of pursuing quality in all its services.

HARASSMENT AND BULLYING:

The Trust condemns all forms of harassment and bullying and is actively seeking to promote a work place where employees are treated with dignity, respect and without bias.

EQUAL OPPORTUNITIES:

The Trust actively promotes equality of opportunity for all its employees. (In all the foregoing text any reference to one gender whether direct or implied equally includes the opposite gender unless specifically stated to be otherwise).