

Job Description

Division:	Medical
Job Title:	Locum Consultant for Winter Support & Escalation
Grade:	Consultant
Location:	UHNM (RSUH / County)
Hours of Duty:	10 PAs
Managerially accountable to:	Medical Director
Professionally accountable to:	Deputy Divisional Chair
Relationships:	Consultant Colleagues Advanced Nurse Practitioners / Clinical Nurse Specialists, Ward Managers Directorate Manager – General Medicine Medical Division Rota Team Divisional Associate Director/Deputy Associate Director

About our Trust

University Hospitals of North Midlands NHS Trust is one of the largest and most modern in the country. We serve around three million people and we're highly regarded for our facilities, teaching and research. The Trust has around 1,450 inpatient beds across two sites in Stoke-on-Trent and Stafford. Our 11,000 strong workforce provide emergency treatment, planned operations and medical care from Royal Stoke University Hospital and County Hospital in Stafford.

We are the specialist centre for major trauma for the North Midlands and North Wales. Happy staff make for happy patients, and with the help of both we have put together a wide range of development and support packages aimed at ensuring that everyone. The Trust has the opportunity to fulfil their potential and meet their aspirations as well as the tools to provide great care.

Our mission to provide the very best health care includes recruiting the best people. Our goal is to be a world-class centre of achievement, where patients receive the highest standards of care and the best people come to learn, work and research. The Trust also has a vibrant charity arm, UHNM Charity, which provides funds to enable University Hospitals of North Midlands NHS Trust to purchase state-of-the-art medical equipment and to enhance and improve patient experience and comfort. Many of our staff are passionate about the service they provide and want to be part of something special. You can find out more about how our staff and patients are helping to improve the health, comfort and hospital experience of local people every day at www.uhnmcharity.org.uk.

Royal Stoke University Hospital

Royal Stoke University Hospital was rebuilt in 2012 as part of a £400m initiative to bring all hospital services in Stoke-on-Trent onto one large campus site. Royal Stoke is a great place to work, learn and research. The hospital campus holds 80% of the Trust's services, including the Major Trauma Centre and Emergency Centre. Royal Stoke receives major trauma patients from as far afield as Anglesey in North Wales and in total serves more than three million people. The A&E sees close to 150,000 people a year, making it one of the busiest departments in the country. Many of UHNMs 450 consultants are based at Royal Stoke, and the main specialist services for the region are located here. These services include the major specialties of Cardiovascular, Neurosciences, Metabolic/GI, Women's & Children's, Musculo-Skeletal Services/Trauma and Oncology. To deliver all these services and the many others we provide the Trust has created major departments to deliver the patient care.

County Hospital

County Hospital is the sister hospital to Royal Stoke University Hospital which has been extensively refurbished into a vibrant modern acute local hospital. The hospital provides a range of acute services across its 180 beds, including:

- Accident and Emergency and Acute Medicine
- Women's Health Centre
- Renal Dialysis
- Bariatric Surgery
- Endoscopy
- MRI diagnostics
- Outpatients

Role Summary

This post provides consultant cover for medicine escalation and outlying medical patients, supported by the junior doctor team for medical outliers, to facilitate the discharge process. On occasions input will be required for other medical areas.

Diagnosis and treatment of medical patients, providing senior input on daily ward round on escalation ward, with junior medical staff supporting. Reviewing medical patients outlying in other specialties. Continuous clinical responsibility for the patients in your charge allowing for all proper delegation to and training of your staff. Working with consultant colleagues in other medical and surgical specialities and developing relationships with other health-related agencies.

Diagnosis and treatment of patients occupying accommodation made available under section, 65 and 66 of the National Health Act 1977, in so far as such patients have not made private arrangements for such treatment under section 65(2) of the Act.

Work pattern Monday to Friday 08:30 – 17:00hours.

You will take responsibility for the work, supervision and management of the junior doctor/s for winter support including medical outliers. If appropriate you will be named in the contracts of doctors in the training grades as the person responsible for overseeing their training and as the initial source of advice to such doctors on their careers.

Key Tasks

- Provision of cover, including attendance at daily board rounds on medicine escalation ward and medical patients outlying in other areas.
- Take ongoing responsibility for patients under his/her care.
- Develop and maintain collaborative relationships with colleagues in other specialities and participate in clinical meetings and other postgraduate activities.
- Have responsibility for the professional supervision and development of trainee/locum doctors within escalation / medical outliers.
- Develop and maintain good communications with General Practitioners and appropriate external agencies.
- Ensure own practice is up-to-date. This will involve taking responsibility for own Clinical Professional Development.
- Share responsibility for data protection arising out of the use of computers.
- Comply with all relevant Trust Policies and Procedures.

- Take responsibility for improving and complying with infection control practices.
- Ensure that all Trust-wide standards are maintained to improve the quality of total care to all who come in to contact with services provided by UHNM NHS Trust.

Personal/Professional Development

- To take every reasonable opportunity to maintain and improve your professional knowledge and competence
- To participate in personal objective setting and review, including the creation of a personal development plan and the Trust's appraisal process.

Standards of Behaviour

We have four core values and promises we advocate as an organisation.

To work together

To work as a team helping achieve our goals and support others to make positive changes.
To be appreciative acknowledge and thank people for their efforts and contributions.
To be Inclusive open and honest, welcome people's views and opinions and involve people in decisions that affect them.

To have compassion

To be supportive by being empathetic and reassuring and supporting people when they need it.
To be respectful and treat people fairly, with respect and dignity, protect their privacy and help them feel comfortable.
To be friendly by being welcoming and approachable. Making eye contact, saying hello and introducing yourself.

To ensure safety

We communicate well and explain clearly, share relevant and timely information and keep people updated.
We are organised and plan ahead, manage time and be prompt in what we do.
We speak up and contribute to ensuring healthy and constructive feedback for all so we can feel safe to challenge inappropriate care and behaviour and promote our values.

To continuously improve

By listening and welcoming people's views and ideas, invite people to ask questions and share their opinions and respond to what we hear.
By learning and sharing best practice, celebrating good performance and supporting others to use their skills, learn and grow.

By taking responsibility and a positive attitude, to act and encourage people to take the initiative and make improvements.

Health and Safety

- To take reasonable care for your own Health and Safety and that of any other person who may be affected by your acts or omissions at work.
- To co-operate with University Hospitals of North Midlands (NHS) Trust in ensuring that statutory regulations, codes of practice, local policies and departmental health and safety rules are adhered to.
- To comply and adhere to individual and role specific responsibilities as stated in the Trust Health and Safety Policy (HS01) and all other Health and Safety related policies.

Confidentiality

- To ensure that confidentiality is maintained at all times and that data belonging to the Trust is protected and recorded accurately.

Equality and Diversity

- To promote equality and diversity in your working life ensuring that all the staff you work with feel valued and treated in a fair and equitable manner.

Infection Prevention

Infection Prevention is the obligation of every employee both clinical and non-clinical at the University Hospitals North Midlands NHS Trust. Driving down healthcare associated infection is everyone's responsibility and all staff are required to adhere to the Trust's Infection Prevention policy.

All staff employed by the UHNM Trust have the following responsibilities:

- **Trust Dress Code**
 - Trust approved uniform/dress code must be adhered to.
 - When in clinical areas **all** staff must be bare below the elbow, without wrist watches, stoned rings, wrist jewellery, false nails, nail polish or plaster casts.
 - No personal bags to be worn during clinical duties.
- **Hand Hygiene**
 - Decontaminate your hands as the per 'The five moments of hand hygiene'.
- **Own Practice**
 - Lead by example.
 - Encourage and praise good practice.
 - Be prepared to accept advice about your own practice.
- **Decontamination**
 - Ensure that equipment you have been using or about to use has been decontaminated effectively.
 - Ensure that you are aware of the Trust approved cleaning products, and follow a safe system of works.

- **Trust Policies**

Ensure that you know and strictly follow relevant Infection Prevention policies for your role and apply standard precautions at all times, which is available in the Infection Prevention Manual on the UHNM intranet.

Safeguarding Children, Young People and Adults with care and support needs

All staff are responsible for ensuring that they are familiar with and adhere to the Trusts Safeguarding Children and Adults policies, procedures and guidelines . All health professionals who come into contact with children, parents, adults with care and support needs and carers in the course of their work have a responsibility to safeguard and promote their welfare as directed by the Children Acts 1989/2004 and the Care Act 2014. Health professionals also have a responsibility even when the health professional does not work directly with a child or adult with care and support needs but may be seeing their parent, carer or other significant adult.

All staff are required to attend safeguarding awareness training and undertake any additional training in relation to safeguarding relevant to their role

This job description is not intended to be an exhaustive list and may be subject to change from time to time. All documents referred to throughout this Job Description can be found on the Trust's intranet, or alternatively copies can be obtained from the Human Resources Directorate

Sustainability



Sustainability and Corporate Social Responsibility are fundamental to the way the University Hospitals of North Midlands NHS Trust (UHNM) work. The Trust has developed a Sustainable Development Management Plan (SDMP): 'Our 2020 Vision: Our Sustainable Future' with a vision to become the most sustainable NHS Trust by 2020. In order to achieve this, we need the support of all staff. As a member of staff, it is your responsibility to minimise the Trust's environmental impact and to ensure that Trust resources are used efficiently with minimum wastage throughout daily activities. This will include minimising waste production through printing and photocopying less, reducing water waste and when waste is produced, it is your responsibility to segregate all clinical waste correctly and recycle. Switch off lights and equipment when not in use, report all faults and heating / cooling concerns promptly to the Estates Helpdesk and where possible minimise business travel. Where the role includes the ordering and use of supplies or equipment the post holder will consider the environmental impact of purchases.

SWITCH to a Sustainable UHNM is a campaign that focuses on the sustainability of the Trust and how we can use resources more effectively to provide better patient care, improve our health and work place. SWITCH is looking to recruit as many Champions as possible to help to bring the campaign to colleagues in their departments / wards and bring SWITCH to life. If you are interested in becoming a SWITCH Champion please contact switch@uhns.nhs.uk

Person Specification

CRITERIA FOR SELECTION	ESSENTIAL REQUIREMENTS	DESIRABLE ADDITIONAL REQUIREMENTS
Qualifications:	<ul style="list-style-type: none"> • Full GMC registration. • Entry on the General Medical Council (GMC) Specialist Register via one of the following: • Certificate of completion of Training (CCT) (The proposed CCT date must be within 6 months of interview. • Certificate of Eligibility for Specialist Registration (CESR). • European Community Rights • MRCP (or equivalent) MRCP or equivalent. 	<ul style="list-style-type: none"> • A higher degree
Clinical Experience & Training:	<ul style="list-style-type: none"> • Clinical training and experience equivalent to that required for gaining (UK) CCST in Geriatric Medicine and GIM. • Ability to offer expert clinical opinion in a range of problems within the specialty. • Ability to take full and independent responsibility for the care of patients • Experience and an interest in the care of patients with hip fractures 	<ul style="list-style-type: none"> • Critical care experience.
Professional and Multidisciplinary Team Working:	<ul style="list-style-type: none"> • Ability to work effectively with colleagues and within a team. 	
Academic Achievements, Research, Publications:	<ul style="list-style-type: none"> • Ability to apply research outcomes to clinical problems. • An awareness of current specialty specific developments, initiatives and issues. • Evidence of training in research methodology. 	<ul style="list-style-type: none"> • Evidence of having undertaken original research. • Publications in relevant peer-reviewed journals in the last five years. • Research experience.
Management and Administrative Experience:	<ul style="list-style-type: none"> • Ability to organise and prioritise workload effectively. • Ability to plan strategically and to exercise sound judgments when 	

	<p>faced with conflicting pressures.</p> <ul style="list-style-type: none"> • Ability to motivate and develop the multi-disciplinary team, balancing departmental and personal objectives. 	
<p>Personal Attributes:</p>	<ul style="list-style-type: none"> • Energy and enthusiasm and the ability to work under pressure. • An enquiring and critical approach to work. • Caring attitude to patients. • Ability to communicate effectively with colleagues, patients, relatives, GPs, nurses and other staff and agencies. • Commitment to Continuing Medical Education and Professional Development. 	

JOB PLAN

Day and Session		Activity	Category/Location	Number of Programmed Activities
Monday	AM	Ward Round (escalation / medical outliers)	Wards	1.0
	PM	Ward Round (escalation / medical outliers)	Wards	1.0
Tuesday	AM	Ward Round (escalation / medical outliers)	Wards	1.0
	PM	SPA (including CPD; M&M; personal study)	Office	0.5
		Meeting with patients' relatives; patient admin; afternoon review of inpatients	Wards	0.5
Wednesday	AM	Ward Round (escalation / medical outliers)	Wards	1.0
	PM	Ward Round (escalation / medical outliers)	Wards	1.0
Thursday	AM	Ward Round (escalation / medical outliers)	Wards	1.0
	PM	SPA (including CPD; M&M; personal study)	Office	0.5
		Available to review inpatients	Wards	0.5
Friday	AM	Ward Round (escalation / medical outliers)	Wards	1.0
	PM	Ward Round	Wards	1.0
Saturday				
Sunday				
Predictable Emergency Work				
Unpredictable Emergency Work				
On-call Arrangements and Category				10
Other				

MAIN TERMS AND CONDITIONS OF SERVICE

The successful appointee will be employed by the University Hospital of North Midlands NHS Trust, subject to national terms and conditions as per the Consultant Contract 2003 as amended from time to time. Any changes to national terms and conditions determined at a local level are subject to the Trust's collective bargaining arrangements which include the Trust's Local Negotiating Committee for medical staffing issues.

Tenure

The appointment is a fixed term post, whole time position which. The notice period is three months on either side. The appointment is subject to the provisions of Schedule 14 of the Terms & Conditions.

Salary

The salary scale is as per the Terms & Conditions of Service as set out in the Consultant Contract 2003. The current scale is £84,559 rising to £114,003. Any agreed extra programmed activities, and on-call requirement will be paid in addition to the basic salary.

Pay progression will be on the anniversary of appointment and is subject to satisfactory participation in annual appraisal, the completion of a job plan review and agreed personal objectives as set out in Schedule 15 of the Terms and Conditions.

Starting salary will be determined according to the terms and conditions as per the Consultant Contract 2003. Where a candidate has service in or outside the NHS which they feels should be taken into account in determining the starting salary, this will be considered following the offer of appointment by the AAC.

Annual Leave

Your annual leave entitlement is as per Schedule 18 of the Terms and Conditions. At least six weeks' notice is required before taking annual leave.

Superannuation

This post is superannuable under the Health Service Superannuation Scheme.

Registration

You will be required to have full and specialist registration with a licence to practise with the GMC and to provide a valid certificate annually.

Conditions of Employment

The following conditions must be met before the Trust will confirm an offer of employment:

Verification of ID and Right to Work

All employees must provide the Trust with the following documentation to prove their ID and eligibility to work in the UK:

- UK Passport
- UK Birth Certificate (if passport is unavailable)
- National Insurance evidence (P60 / recent payslip / P45)
- EEA (European Economic Area) Passport
- Residence permit issued by the Home Office or UKBA
- Driving Licence (ID card + counterpart)
- 2 addressed bills or statements (Bank / utility bill / phone bill)

Note: if you are a British citizen but do not hold a UK passport then we require a UK Birth Certificate combined with National Insurance evidence

Disclosure and Barring Check: Protection of Children & Vulnerable Adults

In accordance with Safeguarding Vulnerable Groups Act 2006, the Trust is required to seek disclosure of criminal records when considering employing an individual who will be working with children or have regular contact with vulnerable adults. Disclosure will include checks on the information held in the Police National Computer, local Police records and, where appropriate, lists held by the Department of Health and the Department of Education and Employment. Disclosure need not necessarily be a bar to obtaining the position you have applied for.

The information you provide and the Disclosure documents returned by the Disclosure and Barring Service (DBS) will be available only to those who need them as part of the recruitment process. Disclosure documents will not be retained for longer than six months after the recruitment decision has been made.

References

It is a condition of employment that references are provided which are acceptable to the Trust.

Health Screening

It is a condition of employment that all successful candidates undertake pre-employment screening and are cleared before formal confirmation of the appointment is sent to candidates.

Professional Registration

The successful candidate is required to be registered with the GMC with a licence to practise. Membership of the approved Medical Defence/Protection Society is not a mandatory requirement for the post but is strongly advisable.

Applications process

Formal applications should be made through our website or via NHS Jobs.

If there are any problems / queries please contact the Medical Staffing Department on: 01782 671697 or email consultantrecruitment@uhnm.nhs.uk

Further information and visiting the Trust

The division welcomes applicants who wish to seek further information or visit. Please contact the following to arrange a visit or for an informal discussion:

Dr Zia Din, Deputy Divisional Chair, Medical Division 01782 674411

Signed Employee _____ Print _____ Date _____

Signed Manager _____ Print _____ Date _____