

Person Specification

Job Title: Band 2 Healthcare Assistant

Department: Trustwide



North Bristol
NHS Trust

Criteria	Where Found (Application Form, Interview References)	Essential	Desirable
Education/Training/Qualifications			
Apprenticeship in Health Level 2 or QCF Diploma level 2 Health (NB: Although this qualification is essential for the role, applicants without the relevant course will be expected to complete the training in the work place as an apprenticeship)	Application form, Certificates	X	
Numeracy and Literacy Level 1 or equivalent	Initial Assessment Test, Application form, Certificates	X	
Evidence of full time education achievements	Application form, Interview, Certificates	X	
IT skills, basic word, Email, keyboard skills, data collection	Application form, Interview, References, Certificates	X	
Ability and willingness to undertake appropriate training for required clinical activities	Application form, Interview, References, Certificates	X	
Work Experience			
Experience of working in a health or social care setting	Application form, Interview, References		X
Be able to work as a member of a team	Application form, Interview, References	X	
Experience of time management skills and prioritising work	Application form, Interview, References	X	
Knowledge/Skills/Abilities			
Excellent communication skills both written and verbal	Application form, Interview, References	X	



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Able to complete appropriate documentation accurately	Application form, Interview, References	X	
Able to demonstrate an awareness of healthcare work and policies and procedures	Application form, Interview, References	X	
Able to adapt quickly to changing situations	Application form, Interview, References	X	
Committed to providing high quality patient care	Application form, Interview, References	X	
Personal Qualities/Special Circumstances			
Flexible and adaptable to change, able to work a range of shifts and moving across wards, departments as the need arises.	Application form, Interview, References	X	
Able to demonstrate calm, caring patient manner/attitude	Application form, Interview, References	X	
Enthusiasm and commitment to working within health care setting	Application form, Interview, References	X	
Able to meet the physical and educational demands of the role	Health clearance, interview, References	X	



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