

## PERSON SPECIFICATION

**Job Title:** Health Promotion Specialist

Education/Qualifications	How measured ( <i>application form, interview, test, presentation, references, occupational health</i> )
<p><b><u>Essential</u></b></p> <ul style="list-style-type: none"> <li>Degree or equivalent level of education / experience</li> <li>CIPD qualification or willingness to study towards</li> <li>Recognised Health Promotion qualification</li> </ul> <p><b><u>Desirable</u></b></p> <ul style="list-style-type: none"> <li>Supervision / mentoring / coaching qualification</li> <li>Mental health first aider or willingness to study towards</li> <li>Project Management qualification</li> </ul>	<p>Application form, certificates and interview</p>
Experience	
<p><b><u>Essential</u></b></p> <ul style="list-style-type: none"> <li>Working within a health promotion environment</li> <li>Effectively self-managing</li> <li>Event or project management</li> <li>Budget management and report writing</li> <li>Experience of contributing to business cases and / or service development</li> <li>Good verbal and written skills and clarity of communication</li> </ul>	<p>Application form, interview and references</p>
Skills/Abilities/Knowledge	
<p><b><u>Essential</u></b></p> <ul style="list-style-type: none"> <li>Leadership skills</li> <li>Planning prioritisation and organisational skills whilst working as a member of a team</li> <li>Commitment to promoting and sustain a high quality service</li> <li>Mature, confident, and flexible approach to work</li> <li>Empathetic, discreet, and respectful in dealing with others</li> <li>Commitment to helping provide equitable services for all</li> </ul>	<p>Application form, interview and references</p>

<ul style="list-style-type: none"> <li>• Ability to work as a team</li> <li>• Ability to communicate verbally and in writing in a clear, concise and effective way to staff and managers</li> <li>• Computer literate, including word processing/spreadsheet packages</li> </ul>	
<b>Other Requirements</b>	
<p><b><u>Essential</u></b></p> <ul style="list-style-type: none"> <li>• Confidence in dealing with people in distress</li> <li>• Flexible attitude and able to work under pressure</li> <li>• Maintains confidentiality and acts in accordance with the NHS and organisational values</li> </ul>	Interview