

## CARDIFF AND VALE UHB

### JOB DESCRIPTION

#### JOB DETAILS

<b>Job Title:</b>	Rotational Nurse Cardiac Catheterisation Theatres and Cardiac Day Case Unit
<b>Grade:</b>	Band 5
<b>Department/Directorate:</b>	Cardiothoracic
<b>Base:</b>	UHW
<b>Clinical Board:</b>	Specialist

#### ORGANISATIONAL ARRANGEMENTS

<b>Accountable to:</b>	1. Senior Nurse on duty (Managerially)
	2. Unit Manager (Reporting)
	3. Unit Manager (Professionally)

#### Our Values ‘ CARING FOR PEOPLE; KEEPING PEOPLE WELL ’

Cardiff and Vale University Health Board has an important job to do. What we do matters because it's our job to care for people and keep them well. We all want to do this to the best of our abilities – but we know that good intentions are not always enough.

At Cardiff and Vale University Health Board our values and example behaviours are:

We care about the people we serve <i>and</i> the people we work with	Treat people as you would like to be treated and always with <b>compassion</b>
We trust and respect one another	Look for <b>feedback</b> from others on how you are doing and strive for <b>better</b> ways of doing things
We take personal responsibility	Be <b>enthusiastic</b> and take responsibility for what you do.
We treat people with kindness	<b>Thank</b> people, celebrate success and when things go wrong ask 'what can I learn'?
We act with integrity	Never let structures get in the way of doing the <b>right thing</b> .

Our values guide the way we work and the way we behave with others. Post holders will be expected at all times to behave in accordance with our values demonstrating commitment to the delivery of high quality services to patients

## **Job Purpose**

1. To maintain professional standards within the clinical areas utilising the competency framework to practice in line with NMC codes of conducts and other statutory and organisational standards.
2. To work together as an inter-professional team to provide a unique service within invasive Cardiology.

## **Job Summary:**

- To assess care needs, develop, implement and evaluate standards of care to a defined patient group.
- To participate in teaching and mentoring junior staff.
- To utilise research and audit results to deliver evidence based care.
- To comply with evidence based policies and procedures in clinical areas.
- To comply with clinical governance strategy within the clinical areas in accordance with UHB policies.

## **DUTIES AND RESPONSIBILITIES**

### **1. Clinical**

- To take responsibility for one or a defined patient group (delegated by a senior nurse).
- To scrub and assist the Cardiologist during intricate interventional procedures, being able to respond to situations with agility while wearing a lead coat.
- To act as an escort transporting patients to wards on trolleys and beds.
- To comply with relevant protocols and guidelines to deliver clinically effective and evidence based care.
- To maintain standards of record keeping and documentation.
- To plan priorities and interventions for patients within his/her sphere of responsibility; identify and meet patients needs and evaluate their response to care
- To take responsibility and carry out all relevant forms of care without direct supervision for acute emergency during on call commitments
- To assess and deliver quality specialised care for the cardiac patient
- Work in collaboration with relevant and visiting consultants and their multi-disciplinary care teams within the trust and private sector

### **2. Professional**

- To practice in accordance with the core principles of the UHB nursing strategy.
- To work within the NMC scope of practice and within local and Trust policies.
- To act at all times within the NMC code of conduct and ensure others do likewise.
- To maintain professional registration on the NMC professional register.

- To work within the directorate Operational Plan to achieve core and personal objectives

### **3. Communication**

- To identify and act upon psychosocial, psychological and physiological problems of a defined group of patients, utilising specialist services as appropriate and according to agreed guidelines under the guidance of a senior nurse.
- To work closely with all multi-disciplinary teams to maintain an efficient and safe services to a defined patient group.
  - To work in collaboration with relevant ward staff to ensure the safe preparation and transfer of patients to and from the Unit
- To participate in maintaining accurate records, reports and statistics.
- Once confident the post holder will take part in an on call rota.
- To understand and utilise all Trust and local policies and procedures.
- The post holder will be required to wear a lead coat for long periods during invasive procedures.

### **4. Management of People, Time and Resources**

- To utilise resources in a cost effective way.
- To utilise results of audit and research to improve the quality of service to a defined group of patients.
- To comply with Health and Safety COSHH and IRMER policies relevant to clinical areas.
- To comply with the principles of clinical governance and clinical risk management.
- To participate in incident reporting.
- To participate in the complaints procedure and proactively manage verbal complaints.
- To order and maintain general stock items
- To contribute to a positive working environment.

### **5. Education, Training and Development**

- To participate in teaching, mentoring and preceptoring junior members of staff to achieve competencies.
- To contribute to a positive learning environment.
- Maintain own professional profiles in line with the requirements for Revalidation
- Utilise research findings in clinical practice.
- To maintain mandatory training requirements
- To participate in supporting and teaching visitors and students to the clinical areas.

- Maintain own knowledge of Trust and local policies and procedures.

## **6. Audit**

- To assist in ensuring all patient data is accurately recorded.
- To assist in ensuring all patient deaths are reported to directorate office.
- To ensure all required feedback information is appropriately provided.
- To participate in clinical audit within directorate as required.
- To participate in clinical research within the directorate as required.

## **HEALTH AND SAFETY REQUIREMENTS**

All employees of the UHB have a Statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions. Employees are required to co-operate with management to enable the UHB to meet its own legal duties and to report any hazardous situations or defective equipment.

## **FLEXIBILITY STATEMENT**

The content of this Job Description represents an outline of the post only and is therefore not a precise catalogue of duties and responsibilities. The Job Description is therefore intended to be flexible and is subject to review and amendment in the light of changing circumstances, following consultation with the post holder.

**Date Prepared:** Nov 2012 Maggie Hill

**Reviewed:** Feb 2015

**Prepared By:** Maggie Hill

**Nurse signature**

**Date**