

LOCUM CONSULTANT PHYSICIAN IN GENERAL INTERNAL MEDICINE

INFORMATION FOR CANDIDATES



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ABOUT THE TRUST

The Shrewsbury and Telford Hospital NHS Trust (SaTH) is the main provider of acute hospital services for around half a million people in Shropshire, Telford & Wrekin and mid Wales.

Encompassing some of the most picturesque parts of England and Wales, the Trust's catchment stretches from the Cambrian Mountains in the west, to Newport and the fringes of the Black Country in the east. The main towns include: Bridgnorth, Ludlow, Market Drayton, Oswestry, Shrewsbury and Whitchurch (in Shropshire); Newport, Telford and Wellington (in Telford & Wrekin); and Newtown and Welshpool (in Powys) – all beautiful and unique.

Our main service locations are the Princess Royal Hospital (PRH) in Telford and the Royal Shrewsbury Hospital (RSH) in Shrewsbury which are located 20 minutes' drive apart. Together they provide 99% of our activity. Both hospitals provide a wide range \mathbf{d} acute hospital services including accident & emergency, outpatients, diagnostics, inpatient medical care and critical care.

We also provide services such as consultant-led outreach clinics at the Wrekin Community Clinic, Telford, the Robert Jones and Agnes Hunt Orthopaedic Hospital, Gobowen and the Bridgnorth, Ludlow and Whitchurch Community Hospitals.

We employ almost 6,000 staff, and hundreds of staff and students from other organisations also work in our hospitals. We benefit from around 1,000 wonderful volunteers, and our main charitable partners are the League of Friends at the Royal Shrewsbury Hospital, Friends of the Princess Royal Hospital, and the Lingen DaviesCancer Appeal which is based at the Royal Shrewsbury Hospital.

We are committed to providing the best possible diagnostic facilities and high-quality clinical care in a clean, supportive environment where patients are treated effectively with respect and dignity.

The Shrewsbury and Telford Hospital NHS Trust continues to work with our partners in health and social care in Shropshire, Telford and Wrekin and mid Wales to develop patient-focused services that meet the needs of our communities.

Plans have been given the go ahead to transform local hospital services for the half a million residents of Shropshire, Telford & Wrekin and mid Wales to make sure two vibrant hospitals and the wide range of services they provide for people locally are kept in the county. This landmark decision will result in better care for patients, secure the £312m on offer from HM Treasury and develop both hospital sites to deliver state of the art facilities in which staff will be proud to work and patients will choose to be treated. The Trust is looking to expand the Consultant numbers in the Emergency Departments to ensure that a high quality and Consultant led service is continued to be delivered with increasing attendances.



MAIN DUTIES & RESPONSIBILITIES

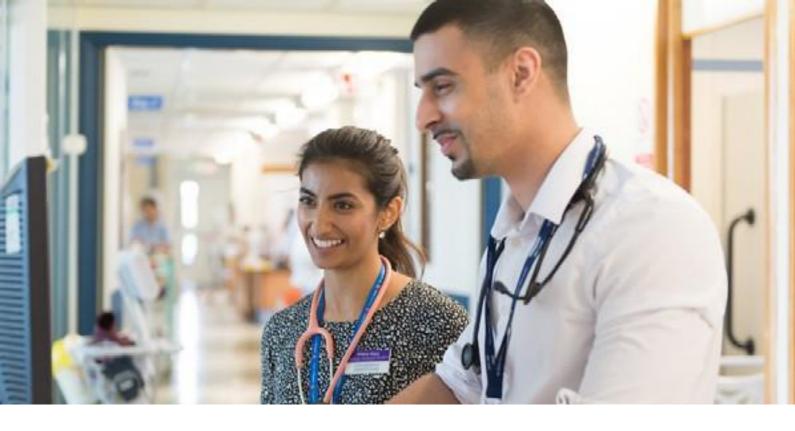
Clinical

- Diagnosing and treating a wide spectrum of clinical problems, ranging from the acutely ill young person to the elderly patients with multiple complex co morbidities.
- Looking after patients that do not fall into the remit of a specific medical speciality or are deemed to have complex medical problems involving multiple symptoms and co morbidities.
- Provide continued care both in the inpatient and outpatient setting for this patient group. The Internal Medicine physician would both direct treatment of such patients and the orchestrate specialist care where needed.
- Clinics activity as outlines below.
- Supporting a complex patient MDT.
- Support our links into community care including supporting virtual ward environments.
- Supervision of Higher Specialty Trainees in Internal Medicine, IMT stage One trainees and Clinical fellows working towards CESR in GIM.
- To develop enhanced clinical skills, especially in the assessment and management of acutely ill
 patients.
- To have excellent team-working skills with the abilities and professional attitude to work well in a multi-professional team.
- To deliver clinical and quality targets agreed both nationally and locally with clinical teams and commissioners.
- To follow patients throughout their clinical pathways.

Organisational

- To work with local managers and professional colleagues in the employing Trust in the efficient running of the service.
- To be subject to the provisions of the Terms and Conditions of Service, be required to observe the Trust's agreed policies and procedures, drawn up in consultation with the profession on clinical matters and to follow the local and national employment and personnel policies and procedures.
- To participate in the Continuous Professional Development and the Trust's appraisal scheme.
- To be aware of the responsibility of all employees to maintain a safe and healthy environment for patients, visitors and staff and attend all relevant health and safety training.
- Ensure that all Trust-wide standards are maintained to improve the quality of total care to all who come into contact with services provided by Shrewsbury and Telford hospital NHS Trust.

This job description is not intended to be exhaustive. The post holder will be expected to carry out any reasonable duties requested of them, appropriate to the grade and role of the post. Duties and responsibilities may vary from time to time in light of changing circumstances and in consultation with the post holder.



JOB DESCRIPTION

Job Title: Locum Consultant Physician in General Internal Medicine

Grade: Locum Consultant

Division: Medicine

Responsible to: Divisional Medical Director

Professionally

Accountable to: Medical Director

Hours: 10 Programmed Activities

Duration: Permanent

Salary: £88,364 to £119,033 per annum [YC72]

Job Summary

We have an exciting opportunity to welcome a full-time Locum consultant to the newly developed Department of General Internal Medicine. The successful applicant will join our expanding team of motivated consultants. Those working towards the CESR qualification or already have experience working at consultant level are encouraged to apply as we would be keen to support the right candidate to obtain the CESR qualification and registration onto the specialist register.

THE POST

The post-holders will be supported by a team of junior doctors (of training and non-training grades), advanced practitioners, nurses, therapists, and in reach of specialists across the hospital. Higher Specialty Trainees working toward Single specialty CCT and Senior Clinical Fellows working toward a CESR in GIM via our internal training programme will be attached to the department. Our aspiration is to provide a team able to meet the needs of complex, comorbid patients, that is patient centric in an environment that is rich with educational opportunities for the entire team resulting in a happy and valued team.

The Department

On both sites we have a dedicated Acute Medical Unit (20 beds at RSH and 17 on PRH) and SDEC (chairs & trolley spaces). RSH also has a 26 bed Medical Short Stay Ward (26 beds) with imminent plans to develop a Short stay ward on the PRH site (28 beds).

There are General Medical and Speciality wards on both sites with Cardiology and Stroke Medicine based at PRH and Gastroenterology based at RSH with speciality in reach on the other site. Respiratory medicine, Diabetes and Endocrinology and Care of the Elderly and Frailty are equally represented on both sites. The General Internal Medicine ward base is based on the RSH site.

Developing a Formal Department in General Internal Medicine

The medical needs of the population are changing. The increasing number of elderly patients as well as the growing number of co-morbidities has led to an increase in the number of patients admitted with complex general medical care needs who don't fit easily into a single specialty.

The Joint Committee of Shropshire and Telford & Wrekin Clinical Commissioning Groups has approved plans for the NHS Future Fit. Funding has been approved to develop Acute and General Medical services and modernise facilities with RSH becoming a centre for Specialist Emergency Care and PRH becoming a dedicated Planned Care site.

The national response to this trend towards an ageing population with complex needs and obesity linked multi-pathology has been for training and services to regress from early specialisation and instead emphasise the importance of internal medicine being an integral part of a physician's core role to manage the evolving patient needs.

In creating Internal Physicians, we would provide a more definitive structure for managing unselected medical inpatients beyond the timeframe of an Acute Medicine physician. This in turn would also release current Speciality Consultants providing base ward care in to delivering a mixture of In Reach, Same Day Emergency care and Outpatient clinics instead. Our model includes in house training to ensuring we focus on developing a more robust strategy for creating a strong future workforce.

We are therefore very excited to be developing a formal Department of General Internal Medicine to better care for this cohort of patients. At present we have one Consultant General Internal Physician supported by several competent locum consultants and aim to recruit substantively to build a thriving department. This is a very exciting time to join the team as Health Education England (HEE) funding has been secured for trainees in general internal medicine who will be training towards either their CCT or CESR in General Medicine (a three-year training programme).

Directorate

This is a new department that will be supported from within the directorate:

Dr Saskia Jones-Perrott- Divisional Medical Director

Dr Gordon Wood- Respiratory Physician, Lead physician RSH site, Lead for General Internal Medicine

Dr Jaydip Mukhopadhyay- Consultant in General Internal Medicine

Job Plan

A formal job plan will be agreed between the successful candidate and their Clinical Director and consultant colleagues, on behalf of the Medical Director within 3 months of starting in post. A full-time job plan is based on a 10 PA working week. The job plan will be reviewed annually and is a prospective agreement that sets out the consultant's duties, responsibilities, and objectives for the coming year. It covers all aspects of a consultant's professional practice including clinical work, teaching, research, education and managerial responsibilities. It will provide a clear schedule of commitments, both internal and external and will include personal objectives, detailing links to wider service improvements and trust strategic priorities.

For a full-time contract, the job plan will be divided on average per week (pro-rata for a part time post) as:

- 7.5 Programmed Activities (PAs) of Direct Clinical Care includes clinical activity, clinically related activity and predictable and unpredictable emergency work.
- 2.5 Supporting Professional Activities (SPAs) includes CPD, audit, teaching and research.

Further additional subspecialty sessions may be available subject to discussions arising out of job planning and agreement with the Divisional Medical Director for Medicine and Emergency Care. The allocation of PAs is reviewed and may be subject to adjustment when a further diary exercise is undertaken or if the service demands a review of the team job plan. Consideration will be given for time off in lieu where appropriate (for example weekend work undertaken as part of your job plan).

Any applicant who is unable, for personal reasons, to work full-time will be eligible to be considered for the post. If such a person is appointed, modification of the job content will be discussed on a personal basis with the Trust in consultation with other consultant colleagues.

Information & Duties of the Post

The consultant team would be responsible for ward rounds on the General Internal medical wards 5 days a week with prospective cover when the other is on leave with support of the medical division as required. The consultant team would be responsible for managing the ward team.

General Medical Clinics

Consultants will offer 2 outpatient clinics a week. Referrals will come from 2 key sources- directly from GP's and directly from patients being discharged requiring early follow up before being completely discharged or assimilated into specialty follow up. For a standard 4-hour clinic the clinic template would 3 new patients and 8 review patients with 30 minutes to complete paperwork.

Direct referrals from primary care should include patients where the primary disease is unclear e.g. breathless patient who would of previously been referred to cariology and respiratory.

These clinics will be excellent training opportunities for IMT doctors and consultants should expect to support an IMT stage 1 and 2, GPVTS or SCF doctor in their clinic.

Community

Opportunity to increase community links with community in reach clinics and potentially symptom based triaging clinics. That link could include the support of virtual wards.

On-Call Commitment

The post comes with a 1 in 14 on-call commitment for acute unselected take for weekdays and weekend working. The on call 1/14 template includes:

- Monday to Thursday on call on site from 5 to 8pm with overnight off site on call and post take ward round form 8 until 9:30am.
- Friday onsite on call 5-8pm, off site on call overnight and post take ward round 9am-1pm
- Saturday am post take ward round 8am-12pm to support Friday post take
- Saturday-Monday on-call, on site Saturday 2-8pm, Sunday 8am-2pm and 5pm-8pm. This shift includes a day

off in lieu nominally Tuesday.

The Acute Unselected Take is supported daytime by Acute Medical Team and the evening by an Acute medical Physician covering SDEC and supporting rest of the take.

Other Activities

Additional opportunities will be available according to individual interests. These may include undergraduate teaching, postgraduate teaching, in situ sim development, MRCP and PACES teaching, quality improvement and research. Including supporting the right candidate to progress with specialist registration should this be of interest.

Clinical Governance

- Participate in the handover of patients within the service and when leaving the service
- The post-holder will be expected to participate in our monthly morbidity and mortality meetings, departmental and directorate meetings including preparation of cases for review in these governance settings
- Participate in audit and quality improvement work that is ongoing in the department
- Participate in mortality review process
- Research interests within Internal Medicine will be encouraged
- Participate in Appraisal and Revalidation
- Ensure their mandatory training is kept up to date

Timetable

The following provides scheduling details of the clinical activity and clinically related activity components of the appointee's standard working week.

Week 1

	AM (09:00-13:00)	13:00-14:00	14:00-17:00
Monday	Ward Round		SPA
Tuesday	Ward Round		Clinic
Wednesday	Ward Round	Grand Round	DCC
Thursday	Ward Round		Clinic
Friday	Ward Round		SPA

Week 2

	AM (09:00-13:00)	13:00-14:00	14:00-17:00
Monday	Ward Round		SPA
Tuesday	DCC		Clinic
Wednesday	SPA	Grand Round	DCC

Thursday	Teaching/Research	Clinic
Friday	CPD	SPA/Governance

This timetable is indicative only and the formal job plan will be agreed between the successful applicant and their clinical director within 3 months of starting in post.

Annual Leave

Doctors upon first appointment to the Consultant grade shall be entitled to annual leave at the rate of 32 days a year.

Doctors who have completed a minimum of 7 years' service as a Consultant shall be entitled to annual leave at the rate of 34 days per year.

The rate of annual leave will be based on a full time contract of 10 PAs. Additional PAs above 10 PAs will not accrue additional entitlements to annual leave over and above the full time allocation. For consultants working part-time, the full time entitlement will be pro-rated in accordance with the contracted PAs.

Study Leave

Professional and Study leave includes but is not restricted to participation in:

- Study, usually but not exclusively or necessarily on a course or programme;
- Research
- Teaching
- Examining or taking examinations
- Visiting clinics and attending professional conferences
- Training

The appointee will be entitled to 30 days of Study/Professional Leave across a 3 year fixed period with a set budget.

Research

It is usual for the Trust to be participating in many research projects at any time. Every effort would be made to accommodate a particular research interest you may have, particularly if trainee members of the Department could be incorporated in the methodological and practical stages.

Audit

Great importance is placed upon audit within the Shrewsbury and Telford Hospital NHS Trust and you will be expected to contribute to this as part of your role; the Trust has a fully staffedAudit Department at both Hospitals with extremely well-organised teams.

Appraisal, Revalidation and Mentorship

- The Trust has the required arrangements in place, to ensure that all Doctors have an annual
 appraisal with a trained appraiser and supports all Doctors going through the revalidation
 process.
- A formal review of the job plan will be performed at least annually. Appropriate educational and training needs will be supported by the Trust in, as agreed withthe LNC (for example, the approval and funding of study leave). An annual job plan review at individual and departmental level is being introduced. You will be expected to participate in this exercise.
- We will require you to register SaTH as your designated body via the GMC to ensure that you are set up on the Equiniti revalidation system; we will complete this as soon as possible upon your commencement with the Trust.

• The Trust also supports the requirements for continuing professional development and is committed to providing time and financial support for these activities.

Accommodation

The Trust offers single residential accommodation for medical staff depending on availability. The Trust only provides single accommodation so private rental would need to be arranged forfamily accommodation.

Other Facilities

There is an active Doctors Mess run by the Junior Doctors Mess Committee which organisesocial events, parties, outings etc. There are on-site fitness centres (a membership fee is payable) available to all members of staff.

Staff Benefits

There are a number of staff benefits schemes which attract tax reductions if joined. This includes a discount on the staff car parking charge, staff gym membership, on-site crèche/childcare provision and access to NHS Discounts schemes.

Health & Safety

As an employee of the Trust you have a responsibility to:

- take reasonable care of your own Health and Safety and that of any other personwho may be affected by your acts or omissions at work; and ensuring a COVID secure workplace for the team.
- co-operate with the Trust in ensuring that statutory regulations, codes of practice, local policies and departmental health and safety rules are adhered to; and
- not intentionally or recklessly interfere with or misuse anything provided in theinterests of health and safety.

Infection Prevention and Control

The prevention and management of acquired infection is a key priority for the Trust. Any breachof infection control policies is a serious matter which may result in disciplinary action. As an employee of the Trust you have a responsibility to:

- ensure that your work methods are compliant with the Trust's agreed policies and procedures and do not endanger other people or yourself; and
- be aware of infection prevention and control policies, practices and guidelines appropriate for your duties and you must follow these at all times to maintain a safeenvironment for patients, visitors and staff; and
- maintain an up to date knowledge of infection prevention and control, policies, practices and procedures through attendance at annual mandatory updates andongoing continuing professional development; and
- challenge poor infection prevention and control practices of others and to reportany breaches, using appropriate Trust mechanisms (e.g. incident reporting policy).

Information Governance

The Trust is committed to compliance with Information Governance standards to ensure that allinformation is handled legally, securely, efficiently and effectively. You are required to comply with the Trust's Information Governance policies and standards. Failure to do so may result in action being taken in accordance with the Trust's Disciplinary Procedure.

Confidentiality and Security - Your attention is drawn to the confidential nature of information
collected within the NHS. Whilst you are employed by the Trust you will come into contact with
confidential information and data relating to the work of the Trust, its patients or employees.
You are bound by your conditions of service to respect the confidentiality of any information you
may come into contact with which identifies patients, employees or other Trust personnel, or
business information of the Trust. You also have a duty to ensure that all confidential information

- is held securely at all times, both on and off site.
- Disclosure of Information The unauthorised use or disclosure of information relating to the
 Trust's activities or affairs, the treatment of patients or the personal details of an employee, will
 normally be considered a serious disciplinary offence which could result in dismissal. Upon
 leaving the Trust's employment and at any time thereafter you must not take advantage of or
 disclose confidential information that you learnt in the course of your employment.
 Unauthorised disclosure of any of this information may be deemed as a criminal offence. If you
 are found to have permitted the unauthorised disclosure of any such information, you and the
 Trust may face legal action.
- Information Quality and Records Management You must ensure that all information handled by you is accurate and kept up-to-date and you must comply with the Trust's recording, monitoring, validation and improvement schemes and processes.

Professional Standards and Performance Review

As an employee of the Trust you have a responsibility to:

- participate in statutory and mandatory training as appropriate for the post; and
- maintain consistently high personal and professional standards and act in accordance with the relevant professional code of conduct; and
- take responsibility for the maintenance and improvement of personal and professional competence and to encourage that of colleagues and subordinates; and
- participate in the Trust's appraisal processes including identifying performance standards for the post, personal objective setting and the creation of a personal development plan in line with the NHS Knowledge and Skills Framework outline for the post.

Safeguarding Children and Vulnerable Adults

We all have a personal and a professional responsibility within the Trust to identify and reportabuse. This may be known, suspected, witnessed or have raised concerns. Early recognition is vital to ensuring the patient is safeguarded; other people (children and vulnerable adults) may be at risk. The Trust's procedures must be implemented, working in partnership with the

relevant authorities. The Sharing of Information no matter how small is of prime importance insafeguarding children, young people and vulnerable adults.

As an employee of the Trust you have a responsibility to ensure that:

- you are familiar with and adhere to the Trust's Safeguarding Children procedures and guidelines.
- you attend safeguarding awareness training and undertake any additional training in relation to safeguarding relevant to your role.

Social Responsibility

The Trust is committed to behaving responsibly in the way we manage transport, procurement, our facilities, employment, skills and our engagement with the local community so that we canmake a positive contribution to society. As an employee of the Trust you have a responsibility to take measures to support our contribution and to reduce the environmental impact of our activities relating to energy and water usage, transport and waste.



PERSON SPECIFICATION

The following pages contain a description of the qualifications, skills, experience, knowledge and other attributes a candidate should ideallypossess to successfully perform this role.

QUALIFICATIONS

CRITERIA	ESSENTIAL	DESIRABLE
 MBBS or equivalent medical qualification. MRCP MD, PhD or equivalent 	✓ ✓	✓

ENTRY CRITERIA

CRITERIA	ESSENTIAL	DESIRABLE
 Full Registration and a licence to practise with the General Medical Council (GMC) 	√	
 Broad exposure to medical diseases and their comprehensive management (acute and long-term conditions). 	√	
 Management of patients with multi-morbidity. 	✓	
Skills in cross-speciality collaboration and/or liaison working.	√	

GENERIC CAPABILITIES FRAMEWORK

PROFESSIONAL VALUES & BEHAVIOURS

CRITERIA

- Practises with the professional values and behaviours expected of all doctors as set out in GMC Good Medical Practice and the Generic Professional Capabilities Framework (or equivalent for dentists).
- Demonstrates the underpinning subject-specific competences i.e., knowledge, skills and behaviours relevant to the role setting and scope.
- Clinically evaluates and manages a patient, formulating a prioritised differential diagnosis, initiating an appropriate management plan, and reviewing and adjusting this depending on the outcomes of treatment.
- Critically reflects on own competence, understands own limits, and seeks help when required.
- Communicates effectively and able to share decision-making with patients, relatives and carers; treats patients as individuals, promoting a person-centred approach to their care, including self-management
- Respects patients' dignity, ensures confidentiality and appropriate communication where potentially difficult or where barriers exist, e.g., using interpreters and making adjustments for patients with communication difficulties.

- Demonstrates key generic clinical skills around the areas of consent; ensuring humane interventions, prescribing medicines safely and using medical devices safely.
- Adheres to professional requirements, participating in annual appraisal and reviews of performance and progression.
- Awareness of legal responsibilities relevant to the role, such as around mental capacity and deprivation of liberty; data protection; equality and diversity.
- Applies basic principles of public health; including population health, promoting health and wellbeing, work, nutrition, exercise, vaccination and illness prevention, as relevant to their specialty.

LEADERSHIP & TEAM WORKING

CRITERIA

- Awareness of their leadership responsibilities as a clinician and demonstrates appropriate leadership behaviour; managing situations that are unfamiliar, complex, or unpredictable and seeking to build collaboration with, and confidence in, others.
- Demonstrates understanding of a range of leadership principles, approaches and techniques so can adapt leadership behaviours to improve engagement and outcomes appreciates own leadership style and its impact on others.
- Develops effective relationships across teams and contributes to work and success of these teams –
 promotes and participates in both multidisciplinary and interprofessional team working.
- Critically reflects on decision-making processes and explains those decisions to others in an honest and transparent way.
- Demonstrates ability to challenge others, escalating concerns when necessary.
- Develops practice in response to changing population health need, engaging in horizon scanning for future developments.

PATIENT SAFETY & QUALITY IMPROVEMENT

CRITERIA

- Takes prompt action where there is an issue with the safety or quality of patient care, raises and escalates concerns, through clinical governance systems, where necessary.
- Demonstrates understanding of the basic principles of audit, clinical risk management, evidencebased practice, patient safety and clinical quality improvement initiatives
- Applies basic human factors principles and practice at individual, team, organisation, and system levels.
- Collaborates with multidisciplinary and interprofessional teams to manage risk and issues across organisations and settings, with respect for and recognition of the roles of other health professionals.
- Advocates for, and contributes to, organisational learning.
- Reflects on personal behaviour and practice, responding to learning opportunities.

SAFEGUARDING VULNERABLE GROUPS

CRITERIA

- Recognises and takes responsibility for safeguarding children, young people, and adults, using
 appropriate systems for identifying, sharing information, recording and raising concerns, obtaining
 advice and taking action.
- Applies appropriate equality and diversity legislation, including disability discrimination requirements, in the context of patient care.

EDUCATION & TRAINING

CRITERIA

- Critically assesses own learning needs and ensures a personal development plan reflects both clinical practice and relevant generic capabilities.
- Promotes and participates in individual and team learning; supporting the educational needs of individuals and teams for uni-professional, multidisciplinary and interprofessional learning.
- Identifies and creates safe and supportive working and learning environments.
- Takes part in patient education.

RESEARCH & SCHOLARSHIP

CRITERIA

- Keeps up to date with current research and best practice in the individual's specific area of practice, through appropriate continuing professional development activities and their own independent study and reflection.
- Critically appraises and understands the relevance of the literature, conducting literature searches and reviews; disseminates best practice including from quality improvement projects.
- Works towards identifying the need for further research to strengthen the evidence base or where there are gaps in knowledge, networking with teams within and outside the organisation
- Locates and uses clinical guidelines appropriately.

OUR VISION AND VALUES

The Shrewsbury and Telford Hospital NHS Trust is an organisationthat strives to provide high quality, safe care for our patients in anenvironment which our staff are proud to work in

Our Vision:

"To provide excellent care for the communities we serve"

Our Values:



OUR VISION

We believe that by adhering to our Vision and working with our Values in mind we can behave in a way which will ensure the right results for the people that matter most – our patients and their families.

OUR VALUES

Our Trust Values provide a guide for our daily lives which we are all expected to uphold, both at work and when we are representing the Trust.

Our Values were developed by staff and our patients, so they represent what is important to us within theorganisation and the way we should all behave towards patients, carers, visitors, partners and each other.

You will see our Values throughout the Trust; they are not just words on a page, they represent what we are about here at SaTH. We want patients and their families to say that the care and service they receive from all of us is consistently high-quality, safe, effective and personalised, so the feelings behind the Valuesshouldn't come as a surprise to anyone working in the NHS.

The reason why it is important that they are clearly written down is so we all know what's expected, and none of us are surprised if we are asked to explain any unacceptable behaviour. Ultimately, if we follow ourValues, we will provide services that are better for our patients and better for each other.







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