

Job Description

Job Title:	Specialist Radiographer CT / MRI
Job Band:	Band 6
Hours:	Full Time/Part time
Tenure:	Permanent
Department:	Radiology
Responsible to:	CT & MRI Modality Leads

Why join The Dudley Group?

Here at the Dudley Group our patients and staff are at the heart of all that we do to offer a high-quality patient experience in a caring and supportive environment that aligns with our vision of providing safe, caring, and effective services because people matter.



Job Summary

To work predominantly in the CT and MRI departments performing high quality diagnostic examinations in a diverse range of specialist procedures.

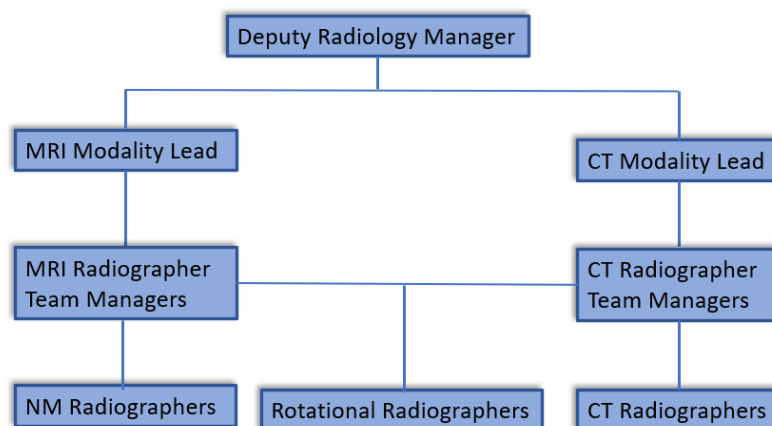
To participate in any extended day, weekend, and Bank Holiday service provided by CT & MRI, and undertake call duties providing an emergency service outside of the departments normal working hours.

To train Radiographers, Radiographer Aides and student radiographers in CT & MRI.

To assist the CT & MRI Principal Departments as required with the day to day operational management of the Cross Sectional Imaging Departments, being responsible for the smooth running of a CT/MRI scanning list.

To work without supervision when required, to perform high quality diagnostic examinations in a diverse range of CT& MRI procedures whilst observing the current Ionising Radiation Regulations and Local Rules for CT and MRI.

Structure Chart



Principal Duties & Responsibilities

CLINICAL



- To be part of a dedicated specialist team undertaking the clinical workload within the CT and MRI departments.
- To carry out a diverse range of imaging examinations as required, in accordance with the Ionising Radiation (Medical Exposures) Regulations 2000, maintaining a high professional standard and ensuring that the physical and emotional needs of the patient are assessed and addressed.
- To carry out all types of CT and MRI examinations according to department protocols and to take responsibility for modifying these protocols and adapting techniques according to the needs of the patient as required, optimising the examination and checking images for quality and adequacy.
- To be aware of the relevant safety issues for CT and MRI scanning, ensuring that all necessary checking and safety procedures are carried out prior to scanning the patient and that relevant advice and information on preparation is given to patients, carers and other staff.
- To apply skills and experience to a variety of complex situations, for example in the event of major incident or major trauma, adapting work practice to meet the needs of the individual patient and situation.
- To work in a competent and professional manner, managing the workload of a Scanner/department in terms of time, resources and staff to meet the needs of the Department and ensuring that the clinical request is acted upon as appropriate.
- To perform intravenous contrast injections in CT and MR examinations, considering risk factors and utilising checking procedures in line with department protocols.
- To take part in the extended day, weekend bank holiday and on call provision of the CT and MRI imaging services.
- Report all malfunctions and breakdowns of equipment in accordance with departmental policy.
- To actively participate in the quality assurance, including performing and recording equipment testing, standard setting and audit initiatives in the departments.
- To ensure accurate record keeping as required to include
 - Departmental records of examinations performed.
 - Contrast agents administered.
- To allocate appointments for patients and be responsible for vetting requests to ensure that they are justified in accordance with Ionising Radiation (Medical Exposure) Regulations 2000 and to check all images produced to ensure that they meet the clinical request, departmental standard and that any critical findings, if seen, are brought to the attention of the supervising Radiologist.



- Provide a verbal explanation and advice for the investigation, patient preparation, and aftercare to the patient, or their carers/Ward Staff, including how to obtain the results of the procedure.
- Have the necessary experience and skill to deal effectively with verbal complaints, difficult patients or visitors to the department and be able to support more junior staff when required.
- Physically handling and moving patients, to deal with body fluids e.g. sweat and blood. Cleaning and decontamination of patients and equipment in accordance with the Control of Infection Guidelines.
- To work in accordance with current departmental and Trust policies and protocols and actively participate in the departmental quality groups actively proposing and developing policies and procedures for the CT and MRI Departments.
- To undertake forensic examinations when required.
- To maintain and promote effective working relationships in multidisciplinary teams and to promote best practice while undertaking radiographic duties throughout the hospital.
- To work in other areas of the Radiology department where necessary to maintain supervision and staffing levels in all hospitals in the Dudley Group of Hospitals. To be responsible for justifying requests for assistant practitioners prior to examination and to check all images produced by them to ensure that they meet the clinical request.

MANAGEMENT/SUPERVISORY

- To assist with the management and supervision of operational duties in the department.
 - Supervising Radiographers and Radiographic Aides in CT and MRI.
 - Supervise areas of the department in the absence of more Senior staff.
 - Respond to enquiries, verbal complaints and problem solving.
 - Ensuring stocks are maintained at an optimum level.
- To represent the CT/MRI Departments as required attending meetings and relaying information received.

TEACHING AND TRAINING

- To be responsible for a designated area of training as determined by the Superintendent Radiographer.
- To train members of staff in CT & MRI e.g. Radiographers & radiographic aides.
- To take part in the undergraduate student radiographer training programme



CLINICAL GOVERNANCE

- To contribute to and participate in appraisal and work to achieve agreed set objectives and to identify any known limitations within own professional competence.
- To report adverse incidents and assist with the investigation and action planning following these
- To take part in any Clinical Governance activities within the Department
- To attend mandatory training and update sessions including manual handling, fire safety, resuscitation major emergency and infection control.

RESEARCH AND AUDIT

- To participate in research projects by assisting in data collection and analysis when required.
- To periodically participate in audits on clinical practice within CT & MRI.

PROFESSIONAL

- To Adhere to the Health Professions Council Code of Conduct and maintain appropriate professional Registration.
- Maintain and promote the Professional Code of Conduct, promoting the profession of Radiography within the Trust and the wider environment
- Maintain and update professional skills and knowledge through Continuous Professional Development (CPD) recording evidence of this in a personal portfolio.
- To exercise professional accountability and be aware of own development needs/limitation and actively seek to address these.

There may also be a requirement to undertake other similar duties as part of this post in order to provide a quality service. These will be consistent with the level of responsibilities outlined above.

This job description may be reviewed from time to time in light of developments and may be amended in consultation with the post holder.

Organisational Values

The post holder will:



Care: You will listen, be respectful and treat others with compassion and kindness.

Respect: You will behave with respect to everyone you meet and encourage an inclusive culture where we respect the contribution everyone makes.

Responsibility: You will take responsibility for yourself and your team.

There may also be a requirement to undertake other similar duties as part of this post to provide a quality service. These will be consistent with the level of responsibilities outlined above.

This job description may be reviewed from time to time considering developments and may be amended in consultation with the post holder.

Location

The Trust provides services from different sites. You may be expected to work at any of the Trust locations. These include Russells Hall Hospital, Dudley Guest Hospital and Corbett Hospital as well as various community-based sites across the borough.

Code of Conduct

It is expected that all staff would be able to show that they live our trust values in their work and that they will deliver the essential behaviours in their role.

Staff are expected to adhere to Trust policies and procedures which establish standards of good practice as well as follow any codes of conduct which are relevant to their own profession.

Equality, Diversity, and Inclusion

All Trust staff have a responsibility to embrace the diverse cultures of both our staff and the communities that we serve, and as such, all staff should ensure that equality, diversity, and inclusion are embedded in their work philosophy and reflected in their behaviour. Equality, Diversity, and inclusion are pivotal to the values and vision of the Dudley Group so that they shape everything that you do every single day.

Safeguarding Children and Adults

All Trust staff have a responsibility to ensure the safeguarding of children, young people, and vulnerable adults. This includes attending statutory and mandatory training, adhering to local Safeguarding Children and Adults policies and procedures and inter-agency guidance as showed in the Trust's Safeguarding policies and procedures.

Improvement Practice



The trust has a long-term commitment to its continuous quality improvement programme; “Dudley Improvement Practice.” As part of your role, you will be asked to take part in improvement activity relevant to your post.

No Smoking

The Trust is a completely Smoke Free Organisation and all premises will be considered No Smoking Zones.

Health and Safety

The Trust has a duty of care to employees and will ensure that, as far as is practical, adequate training, facilities and arrangements for risk avoidance are in place.

It is the individual employee’s responsibility, however, to manage their own health and wellbeing.

All Trust employees must follow relevant Health and Safety legislation and the Trust’s policies relating to Health & Safety and Risk Management.

Prepared by:	Tim Usher – Cross Sectional Manager
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