

JOB DESCRIPTION

Job Title	Leg Ulcer Clinic Staff Nurse
Job Band	5
Department	Community Nurse, Leg Ulcer Clinic Service
Responsible to:	Leg Ulcer Clinic Team Leader

Why join The Dudley Group?

Here at the Dudley Group our patients and staff are at the heart of all that we do to offer a high-quality patient experience in a caring and supportive environment that aligns with our vision of providing excellent health care, improved health for all.



JOB SUMMARY

The post holder will be responsible for providing nursing care for patients requiring assessment of care needs and the development, implementation and evaluation of programmes of care within the Leg Ulcer Clinic.

The post holder will carry out all forms of clinical care and in the absence of the Leg Ulcer Clinic Team Leader, the post holder will take continuing responsibility for co-ordinating the care

of patients requiring treatment within the Leg Ulcer clinic.

The post holder will be required to provide line management support for all aspects of the Leg Ulcer Clinic team in the absence of the Leg Ulcer Team Lead.

DIMENSIONS

- To deputise in the absence of the Leg Ulcer Clinic Team Leader /senior nurse and support the core team of Community Leg Ulcer staff
- To provide and maintain a high standard of skilled nursing care for patients with lower limb ulceration and associated skin conditions using a holistic model of care.
- To provide support to community staff in the clinical arena assisting with nursing assessments and delivering high standards of nursing care.
- To provide peer support and mentorship for all nurses working within the Leg Ulcer Clinic service within the community setting.
- To monitor expenditure and compliance within budget in the absence of the Leg Ulcer Clinic Team Leader.
- To monitor, review and process information relating to the Leg Ulcer Clinic service in the absence of the Leg Ulcer Clinic Team Leader/sister.
- To support the on-going development of Leg Ulcer Clinic services within the community.

IMPACT

This post will impact on all patients within the community setting. This role will involve collaboration with neighbouring organisations including Multi Agency networking and will focus on communicating nationally to share best practice.

PRINCIPAL ACCOUNTABILITIES

- To support nursing input in the development of clinical guidelines.
- To attend and participate in staff meetings, case conferences and other meetings as required.
- To provide and maintain a high standard of skilled nursing care for patients receiving care within the Leg Ulcer Clinic service within the community that is consistent with best evidence, within own scope of practice and legislation.
- Accurately and timely recording of all care given to the patients and report any changes to the Leg Ulcer Clinic Team Leader/Senior Nurse or other members of the health care team.

EDUCATION AND DEVELOPMENT FOR LEG ULCER CLINIC SERVICES

- To support the development of clinical programmes to support Leg Ulcer Clinics.
- To support multi disciplinary teams to develop Leg Ulcer Services within Dudley.
- To escalate to the Line Manager capacity and performance issues, risk assessments and highlighting incidents on Trust reporting system.
- To support the development and implementation of learning packages related to Leg

Ulcer Clinics for community nurses.

CLINICAL CARE/SERVICE DELIVERY

- To provide skilled nursing care in relation to the delivery of wound care within the community Leg Ulcer Clinics.
- To provide assistance with clinical/nursing care using the knowledge and skills necessary to holistically assess individuals and contribute to the clinical care required by the patient.
- To provide health education to all patients/carers, giving counsel and advice appropriate to the situation.
- To support the development and maintenance of clinical guidelines, pathways and policies where appropriate. These Guidelines, Pathways and Policies may be used by clinicians' working within Dudley Group NHS Foundation Trust.
- Using the knowledge and skills necessary to assess individuals identifying the multiple needs of the patient taking into consideration the cultural differences.
- Ensuring the changing needs of patients are identified timely and adjustments to programmes of care are made.
- To support the development, interpretation and dissemination of clinical audit of the Leg Ulcer service.
- To communicate effectively with all patients/carers and all members of the Multi-Disciplinary team.

QUALITY

- To ensure data quality in service areas and be responsible for taking corrective action where data problems are detected.
- To assist in planning and undertaking audits and other quality assurance to give assurance to the trust and external agencies e.g. CQC/NHSLA.
- In conjunction with the Leg Ulcer Clinic Team Leader, ensure that all relevant documentation, including risk assessments, SOP's and relevant Policies are reviewed and updated as required.
- Ensure the inputting of data onto the Trust's information system is accurate, timely and up to date as required.
- Assist the Leg Ulcer Clinic Team Leader to develop and implement robust information management systems within the service maximising the benefits of IT.
- To assist and take part in conducting surveys of users views and patient experience both formal and informal.

PROFESSIONAL RESPONSIBILITIES:

- To undertake regular continuing professional development and to provide evidence of this activity annually.
- To keep up to date on professional developments and new therapies.
- To provide professional advice regarding complaints about Leg Ulcer service.

- Be fully conversant with all professional guidelines from the NMC and other professional bodies.

CONTACTS

The post holder will be expected to work in both a directed and self-directed manner being able to solve problems, motivate oneself and make decisions both individually and on behalf of the Leg Ulcer Clinic Co-ordinator.

LOCATION

The Trust provides services from a number of sites. You will be expected to work at any of the Trust locations.

CONFIDENTIALITY

Patient and/or staff information is confidential. It is a condition of NHS employment that you will not use or disclose any confidential information obtained in accordance with the Data protection Act 1998.

CODE OF CONDUCT

All staff are expected to adhere to policies and procedures in the Trust which establish standards of good practice and follow any codes of conduct which are relevant to their own profession.

PRIVACY AND DIGNITY

Staff should respect patients/relatives diversity, cultural needs and privacy. In addition, staff should be compassionate rather than just delivering technical care and treatment. All staff are expected to be knowledgeable about and comply with the Trust's Policy on Privacy and Dignity.

INFECTION PREVENTION AND CONTROL

Infection Control is everyone's responsibility, all staff both clinical and non clinical are required to make every effort to maintain high standards of infection control and specifically are required to

- Attend mandatory infection control training provided for them by the Trust.
- Wash their hands or use alcohol gel on entry and exit from all clinical areas and between patient contact.
- Challenge non compliance when observed to protect patients or report any non compliance to their line manager.
- Promote patient safety and act as a role model for other staff.

In respect of infection prevention and control staff need to be familiar with and adhere to the

following Trust policies.

- Infection Prevention and Control
- Uniform and Work Wear including “bare below elbows” guidance
- Sickness and Absence

This is not an exhaustive list and staff need to note that policies and procedures are updated and added to. All staff have a responsibility to familiarise themselves and adhere to all Trust policies which can be found on the HUB.

SAFEGUARDING VULNERABLE ADULTS AND CHILDREN

All staff have a duty to safeguard and promote the welfare of patients, their families and carers. This includes practitioners who do not have a specific role in relation to safeguarding children or adults, you have a duty to ensure you are:-

- Familiar with the Trust’s safeguarding policies
- Attend the appropriate training for safeguarding
- Know who to contact if you have concerns about an adult or child’s welfare

Additional help and advice is available from the designated safeguarding leads

- Designated paediatrician for Safeguarding Children
- Named Lead Nurse for Safeguarding Children
- Designated Lead Doctor for Safeguarding Adults
- Named Lead Nurse for Safeguarding Adults
- Named Midwife for Vulnerable Women

NO SMOKING

The Trust has a Smoke Free policy. All Health Service premises are considered No Smoking Zones, other than designated staff smoking areas.

HEALTH AND SAFETY

The Trust has a duty of care to employees and will ensure that, as far as is reasonably practicable, adequate training, facilities and arrangements for risk avoidance are in place. All Trust employees are required to comply with relevant Health and Safety legislation and the Trust’s policies relating to Health and Safety and Risk Management.

Prepared by:

Date: