

Role Description

Role Title	Associate Hospital Manager
Remuneration	On a sessional basis
Accountable	Trust board via the Non-Executive Director (Chair of The Mental Health Legislation Committee)
Role Summary	The role will be one of a team of Associate hospital managers who will work with Trust Non Executive Directors to ensure that the requirements for the associate hospital managers of the Mental Health Act 1983 are followed
Main Responsibilities	<ol style="list-style-type: none"> 1. To sit on a panel with two other managers and conduct a hearing. To read reports on a patient's mental state and social circumstances, including existing care plans and arrangements for after care. Interview and question the Patient, Doctor, Social Worker, Nursing staff and sometimes nearest relative of the patient. 2. To allow all attendees the opportunity to fully present their case and answer questions from the AHMs as appropriate. To balance all the information presented (written and oral) and decide whether the patient continues to be detained or should be discharged from detention. 3. To make judgements based upon written and oral evidence and to be able to convey these judgements appropriately to service users and/or carers. 4. To ensure that the requirements of the Mental Health Act 1983 placed upon the Associate Hospital Managers are carried out in accordance with the Act and Code of Practice throughout the Trust. 5. To understand the MHA and Code with reference to the role of managers (MHA 1983) Section 2, 3, 37, 20 and 23 and MHA 1983 Code of Practice Chapters 37 and 38. A copy of the relevant chapters of the Code of Practice and further training/information will be issued on appointment. 6. To maintain absolute confidentiality with regard to information gleaned during the course of the role. 7. To attend training as required regarding the provisions of the Mental Health Act 1983 and the Appeal/Review process and additional training as identified by the Mental Health Legislation Committee. 8. To attend the quarterly Associate Hospital Managers Meeting 9. To attend a biannual review of their role.